

LINDSBORG CITY COUNCIL
December 3, 2018 – 6:30 p.m.
Meeting Minutes

Members Present – Ed Radatz, Rick Martin, David Higbee, Betty Nelson, Corey Peterson, Mark Friesen & Becky Anderson

Absent-Blaine Heble, Jodi Duncan

Others Present – Greg DuMars, Tim Berggren, Beth Ferguson, Holly Lofton, Larry Lindgren, Chris Lindholm, Bill Gusenius, Roxie Sjogren, Pastor Gerald Berggren

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson and the Pledge of Allegiance was said.

Public Input – None

Amendments to the Agenda – None

Mayor's Report – Thanks to everyone that worked on the Snowflake parade, this weekend is another festival celebration in Lindsborg. St. Lucia has been celebrated the 50-60 years and is an important festival in our community and lots of activities will be happening, tonight is the City Christmas Party at the Sundstrom. There are various concerts happening all over our community, in churches and the schools.

Consent Agenda – Rick Martin moved to approve the minutes of the November 19, 2018, regular council meeting and Payroll Ordinance 5144 and Purchase Order Ordinance 5145. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – None

Planning & Zoning – Nothing for action

Old Business –

New Business –

Recreation T-Shirt Contract

The Recreation Department ordered 615 t-shirts in 2018 for their sport and camp activities. Each time they have a new season or camp, they go through a bidding process to local and nearby vendors to find the best company to use for each sport. The vendors continue to change prices due to the various quantities ordered each time depending on the size of the activity. The Recreation Director has reached out to their vendors and asked for a yearly "contract" quote stating that they will go through that company for an entire year for all shirts, with the benefit of getting the same price throughout the entire year no matter how many shirts are order for each activity. The Recreation Director gave them specific shirt brands and material to quote. This way of ordering will lower the overall yearly costs they spend on t-shirts and be able to change the style to a nicer material, for a less expensive cost. The Recreation Director sent out proposals to Art Shirt (Lindsborg), Superior Signs (Lindsborg), Stewart Sports (McPherson), and Messenger Clothing Company (Salina/Minneapolis). She received three quotes back, based off the number of t-shirts printed last year.

Ed Radatz motioned to approve that Lindsborg Recreation Department go with the quote contract from Messenger Clothing Company as the sole source vendor for 2019. Motion seconded by Mark Friesen and passed.

UV System SCADA Integration-

The new ultra-violet treatment system has arrived and is scheduled to be installed by Johnson Electric this week. The last part of that project, once installation is complete, will be to have R.E. Pedrotti Co. on site to do some programming. R.E. Pedrotti is the system integrator for our SCADA system at the WWTP. This work will allow the main SCADA system to receive alarms from the UV system. At that point, any UV alarms can be sent out through the dialer system to notify operators of a UV alarm.

Betty Nelson motioned to approve the bid from R.E. Pedrotti Co. to perform the programming work on the UV/SCADA system alarms for \$3,940.00. Motion seconded by Mark Friesen and passed unanimously by roll call vote.

Water Tower Lease- -

Alltel Communications d/b/a Verizon Wireless has wireless communications antennas on the water tower. Under this agreement they would replace the existing wireless antennas and install new antennas. The amendment attached would allow the new equipment and would increase the annual fee by \$2000. The annual lease fee effective February 1, 2019 will be \$19,553.00.

Rick Martin motioned to approve the Second Amendment to Water Tower Attachment Communication Site Agreement with Alltel Communications, LLC d/b/a Verizon Wireless. Motioned seconded by Mark Friesen and passed.

Community Stage-

This was a discussion and input item only. A community group has been meeting regarding the idea of building a community stage that could be used for the various community events that occur in Lindsborg. Attached are conceptual drawings for the stage. During the community group's discussion, the issue of ownership came up. From that discussion, it was a consensus that it would make the most sense for the City of Lindsborg to own the stage.

Holiday Bonus

It has been the tradition of City Council to provide to every regular full-time employee a holiday bonus of \$100 per employee. Currently there are 31 regular full-time employees with the City

Betty Nelson motioned to approve a holiday bonus in the amount of \$100 per employee for a total of \$3,100. Motion seconded by David Higbee and passed unanimously by roll call vote.

City Administrator Employment Agreement

Annually, the City Council reviews the performance of the City Administrator. The evaluation forms were completed by City Council and Department Heads and returned to the City Council President. The performance review was conducted with City Council and City Administrator on December 3, 2018. Based upon a positive evaluation, the attached Employment Agreement between the City of Lindsborg and the City Administrator would be effective January 1, 2019 through December 31, 2019. The agreement provides an additional \$50/month in deferred compensation and sets the annual salary at \$115,050 and outlines other terms of employment.

Rick Martin, after noting the positive evaluation of Greg DuMars, motioned to approve the Employment Agreement between the City of Lindsborg and City Administrator Gregory DuMars. Motion seconded by David Higbee and passed unanimously by roll call vote.

Executive Session – None

Other – David Higbee thanked Chris Lindholm for fixing the lights in the Council Chambers. Mayor Anderson also thanked Chris and his staff on the snow removal. From Greg DuMars: 1). Training opportunity through KS League of Municipalities on Dec. 12. Let Greg or Roxie know if you are interested. 2). Christmas party information is provided in your packet. Arrive at 6:15pm to be able to greet our guests. 3). After the meeting, please see Roxie in Cassie's office.

Adjournment - Moved by Corey Peterson, seconded by David Higbee and passed. Adjourned at 7:17p.m.

Respectfully submitted,

Roxie Sjogren
City Clerk